



BIGBLOC CONSTRUCTION LIMITED

CIN NO. : L45200GJ2015PLC083577

Regd. Off. : 601-B, 'A' Wing, International Trade Centre, Majura Gate, Ring Road, Surat-395 002.

(Ph.) : +91-261-2463261, 2463262, 2463263 (F) : +91-261-2463264

(E) : bigblockconstructionltd@gmail.com Visit us : www.nxtbloc.in



NXTBLOC[®]
Autoclaved Aerated Concrete Blocks

Date: 09/02/2023

To,
Dear All Directors,
Bigbloc Construction Limited
Surat.

Sub: SHORTER NOTICE FOR 07/2022-23 MEETING OF BOARD OF DIRECTORS OF BIGBLOC CONSTRUCTION LIMITED ON MONDAY, 13th FEBRUARY, 2023

Shorter Notice is hereby given that 07/2022-23 Meeting of the Board of Directors of the Company will be held on the Monday, 13th February, 2023 at 12:00 P.M. at the Registered Office of the Company situated at 6th Floor, A-601/B, International Trade Centre, Majura Gate, Ring Road, Surat- 395002, Gujarat.

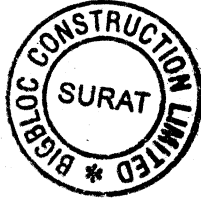
The agenda of the business and Notes to Agenda for the Meeting are enclosed herewith.

Kindly make it convenient to attend the meeting.

In case due to any unavoidable circumstance you are not able to attend the meeting kindly inform about the leave from meeting at least 24 hours in an advance.

**FOR AND ON BEHALF OF
BIGBLOC CONSTRUCTION LIMITED**


MOHIT SABOO
DIRECTOR & CFO
DIN: 02357431





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AGENDA:

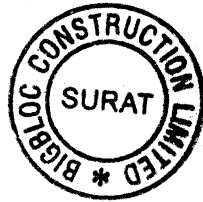
1. To Appoint Chairman of the meeting;
2. To Grant Leave of Absence, if any;
3. To take note of the Minutes of the previous Board Meeting;
4. To Approve Shifting Of Registered Office Of The Company Within Local Limits Within The Same City ;
5. To Provide NOC for Address Proof;
6. Any other Business with the permission of the Chair/ Board;
7. Vote of thanks by Chairman.

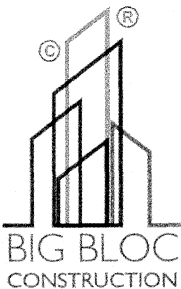
Kindly make it convenient to attend the meeting. In case due to any unavoidable circumstance you are not able to attend the meeting kindly inform about the leave from meeting at least 24 hours in an advance.

NOTES OF AGENDA FOR THE MEETING ARE ENCLOSED.

**FOR AND ON BEHALF OF
BIGBLOC CONSTRUCTION LIMITED**

**MOHIT SABOO
DIRECTOR & CFO
DIN: 02357431**





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AGENDA NOTES FOR THE BOARD MEETING NO. 07/2022-23 TO BE HELD ON MONDAY, 13th FEBRUARY, 2023.

ITEM NO. 1: TO APPOINT CHAIRMAN OF THE MEETING:

Mr. Narayan Saboo shall be the Chairman of the meeting. If he will unable to attend the board meeting, the directors may elect any one of themselves to be chairman for this meeting.

ITEM NO. 2: TO GRANT LEAVE OF ABSENCE, IF ANY:

The Board is requested to grant Leave of Absence to the absentee Director(s), if any from attending the meeting of the Board.

ITEM NO. 3: TO TAKE NOTE OF THE MINUTES OF THE PREVIOUS BOARD MEETING:

The minutes of the board meeting held on 4TH February, 2023 placed before the Board at the venue of the meeting. The board is requested to take note of the same at the ensuing board meeting.

ITEM NO. 4: TO APPROVE SHIFTING OF REGISTERED OFFICE OF THE COMPANY WITHIN LOCAL LIMITS WITHIN THE SAME CITY

Draft Resolution:

“RESOLVED THAT pursuant to the provisions of section 12 of the Companies Act, 2013 and any other provisions applicable, if any, consent of the board of directors of the Company be and is hereby accorded to shift the registered office of the Company from “6TH FLOOR, A-601/B, INTERNATIONAL TRADE CENTRE, MAJURA GATE, RING ROAD, SURAT-395002” to “OFFICE NO. 908, 9TH FLOOR, RAJHANS MONTESSA, MAGDALLA, SURAT, GUJARAT – 395007” within local limits.”

“FURTHER RESOLVED THAT, for the purpose of giving effect to this resolution, Mr. Mohit Saboo, Director of the Company, be and is hereby authorised, on behalf of the Company, to do all acts, deeds, matters and things as deem necessary, proper or desirable and to sign and execute all necessary documents, applications and returns for the purpose of giving effect to the aforesaid resolution along with filing of E-form INC.22 as return of Change in address of registered office with the Registrar of Companies (ROC).”

ITEM NO. 5: TO PROVIDE NOC FOR ADDRESS PROOF

The Chairman has Placed before the Board to provide the NOC for Address Proof to various parties and pass separate resolution for every party receiving the NOC.

ITEM NO. 6: ANY OTHER BUSINESS WITH THE PERMISSION OF THE CHAIR/ BOARD

It is proposed to discuss any other business with the permission of the Chairman.

ITEM NO. 7: VOTE OF THANKS BY CHAIRMAN

Meeting will concluded with the Vote of thanks by Chairman.
