

BIGBLOC CONSTRUCTION LIMITED

CIN NO. : L45200GJ2015PLC083577

Regd. Off. : 601-B, 'A' Wing, International Trade Centre, Majura Gate, Ring Road, Surat-395 002.

(Ph.) : +91-261-2463261, 2463262, 2463263 (F) : +91-261-2463264

(E) : bigblockconstructionltd@gmail.com Visit us : www.nxtbloc.in



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Date: 20/07/2022

To,
Dear All Directors,
Bigbloc Construction Limited
Surat.

Sub: NOTICE FOR 02/2022-23 MEETING OF BOARD OF DIRECTORS OF BIGBLOC CONSTRUCTION LIMITED ON WEDNESDAY, 27TH JULY, 2022

Notice is hereby given that 02/2022-23 Meeting of the Board of Directors of the Company will be held on the Wednesday, 27th July, 2022 at 11:30 A.M. at the Registered Office of the Company situated at 6th Floor, A-601/B, International Trade Centre, Majura Gate, Ring Road, Surat- 395002, Gujarat.

The agenda of the business and Notes to Agenda for the Meeting are enclosed herewith.

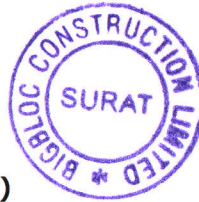
Kindly make it convenient to attend the meeting.

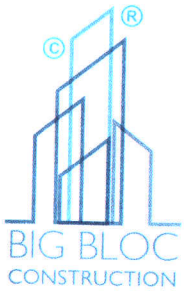
In case due to any unavoidable circumstance you are not able to attend the meeting kindly inform about the leave from meeting at least 24 hours in an advance.

**FOR AND ON BEHALF OF
BIGBLOC CONSTRUCTION LIMITED**

Namrani

**NISHTHA PAMNANI
(Company Secretary and Compliance Officer)
ACS-58276**





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AGENDA:

1. To Appoint Chairman of the meeting;
2. To Grant Leave of Absence, if any;
3. To take note of the Minutes of the previous Board Meeting;
4. To take note of the Minutes of the previous Committee Meetings;
5. To Review the Business Operations Carried Out during the Period;
6. To consider and approve the Un-Audited Financial Results along with Limited Review Report for the First Quarter ended 30th June, 2022 as per Regulation 33 of SEBI (Listing Obligations and Disclosure Requirements) Regulation, 2015;
7. To consider and approve the appointment of Mrs. Anjana Parwal as an internal auditor of the Company;
8. To consider and approve the appointment of Dhiren R. Dave & Co. as a Secretarial Auditor of the Company;
9. To place before the Board Quarterly Statement of Grievances Redressal Mechanism and Corporate Governance Report for the Quarter ended on 30th June, 2022 in Compliance of SEBI (LODR) Regulation, 2015;
10. To take on record the Shareholding Pattern for the Quarter ended 30th June, 2022;
11. To take on record Certificate in the matter of Regulation 74(5) of Securities and Exchange Board of India (Depositories and participants) Regulations, 2018 for the Quarter ended 30th June, 2022;
12. To review the Register of Contract;
13. To borrow funds from directors, Promoter and Promoter group and other bodies corporate, financial institutions/banks;
14. To invest surplus funds of the company by way of subscription, purchase or otherwise in the securities of any other body corporate;
15. To grant loans or give guarantee or provide security in respect of loans;
16. To Consider And Review the Compliance Report Pertaining to Various Applicable Laws;
17. Any other Business with the permission of the Chair/ Board;
18. Vote of thanks by Chairman.

Kindly make it convenient to attend the meeting. In case due to any unavoidable circumstance you are not able to attend the meeting kindly inform about the leave from meeting at least 24 hours in an advance.

NOTES OF AGENDA FOR THE MEETING ARE ENCLOSED.

**FOR AND ON BEHALF OF
BIGBLOC CONSTRUCTION LIMITED**

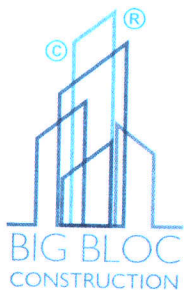
Nammani

NISHTHA PAMNANI

(Company Secretary and Compliance Officer)

ACS-58276





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AGENDA NOTES FOR THE BOARD MEETING NO. 02/2022-23 TO BE HELD ON WEDNESDAY, 27/07/2022.

ITEM NO. 1: TO APPOINT CHAIRMAN OF THE MEETING:

Mr. Narayan Saboo shall be the Chairman of the meeting. If he will unable to attend the board meeting, the directors may elect any one of themselves to be chairman for this meeting.

ITEM NO. 2: TO GRANT LEAVE OF ABSENCE, IF ANY:

The Board is requested to grant Leave of Absence to the absentee Director(s), if any from attending the meeting of the Board.

ITEM NO. 3: TO TAKE NOTE OF THE MINUTES OF THE PREVIOUS BOARD MEETING:

The minutes of the board meeting held on 29th April, 2022 placed before the Board at the venue of the meeting. The board is requested to take note of the same at the ensuing board meeting.

ITEM NO. 4: TO TAKE NOTE OF THE MINUTES OF THE PREVIOUS COMMITTEE MEETINGS:

The minutes of the committee meeting held on 29th April, 2022 placed before the committee at the venue of the meeting. The board is requested to take note of the same at the ensuing board meeting.

ITEM NO. 5: TO REVIEW THE BUSINESS OPERATIONS CARRIED OUT DURING THE PERIOD:

The detail report on the operation of the company since last board meeting will be presented by the Chairman at the venue of the meeting.

ITEM NO. 6: TO CONSIDER AND APPROVE THE UN-AUDITED FINANCIAL RESULTS ALONG WITH LIMITED REVIEW REPORT FOR THE FIRST QUARTER ENDED 30TH JUNE, 2022 AS PER REGULATION 33 OF SEBI (LISTING OBLIGATIONS AND DISCLOSURE REQUIREMENTS) REGULATION, 2015;

The Chairman of the Company is requested to place before the Board the Unaudited Financial Results for the first quarter ended on 30th June, 2022 as per Regulation 33 of SEBI (Listing Obligations and Disclosure Requirements) Regulation, 2015 to be submitted to the Stock Exchanges. The approval of the Board is to be accorded and to pass the following resolution with or without modifications:

DRAFT RESOLUTION

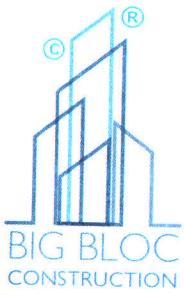
"RESOLVED THAT the Unaudited Financial Results for the first quarter ended on 30th June, 2022 as placed before the meeting be and are hereby approved and taken on record.

RESOLVED FURTHER THAT Mr. Naresh Saboo, Managing Director of the Company be and is hereby authorized to sign the same and furnish the same to the Stock Exchanges where the shares of the Company are listed and to publish the same in the newspapers as required under the listing regulations.

RESOLVED FURTHER THAT the Limited Review Report of Auditors on Unaudited Financial Results for first quarter ended 30th June, 2022 be submitted to the Stock Exchanges where the shares of the Company are listed pursuant to regulation 33 of SEBI (Listing Obligations and Disclosure Requirements) Regulation, 2015.

RESOLVED FURTHER THAT director of the Company be and are hereby authorized to do all such acts and deeds as may be required to give effect to the above resolution."

ITEM NO. 7: TO CONSIDER AND APPROVE THE APPOINTMENT OF MRS. ANJANA PARWAL AS AN INTERNAL AUDITOR OF THE COMPANY



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The Audit Committee recommended Mrs. Anjana Parwal, Chartered Accountant, as Internal Auditors for the Financial Year Period from 1st April, 2022 to 31st March, 2023 at Remuneration mutually decided by the Board.

The Board is requested to consider and pass the following resolution:

"RESOLVED THAT pursuant to the provisions of Section 138 (1) of the Companies Act 2013, read with rule 13 (1) (a) of the Companies (Accounts) Rules, 2014, Mrs. Anjana Parwal, Chartered Accountant be and is hereby appointed as internal auditor of the Company for the Financial Year Period from 1st April, 2022 to 31st March, 2023 at remuneration to be decided mutually between the Internal Auditor and the Managing Director of the Company.

RESOLVED FURTHER THAT any director of the Company be and are hereby authorized to file e-form MGT-14 with the Registrar of Companies, with in such time and period as may be prescribed and to do all other acts, deeds and things as may be necessary to give effect to this resolution."

ITEM NO. 8: TO CONSIDER AND APPROVE THE APPOINTMENT OF DHIREN R DAVE & CO., AS A SECRETARIAL AUDITOR OF THE COMPANY

Pursuant to **section 204** of the companies Act, 2013 read with Companies (Appointment and Remuneration of Managerial Personnel) Rules 2014, our company is required to obtain "**Secretarial Audit Report**" from an independent practicing company secretary.

Thus, the chairman proposed the board Dhiren R Dave & Co., Company Secretaries in practice to conduct Secretarial Audit of our company for the financial year 2022-2023.

The Board is requested to consider and pass the following resolution:

"RESOLVED THAT pursuant to Section 204(1) of the Companies Act, 2013, Dhiren R Dave & Co., Company Secretaries in Practice be and is hereby appointed as Secretarial Auditor to conduct Secretarial Audit of the company for the Financial Year 2022-2023 at such remuneration to be decided mutually between the Secretarial Auditor and the Managing Director of the Company.

RESOLVED FURTHER THAT any director of the Company be and are hereby authorized to file e-form MGT-14 with the Registrar of Companies, with in such time and period as may be prescribed and to do all other acts, deeds and things as may be necessary to give effect to this resolution"

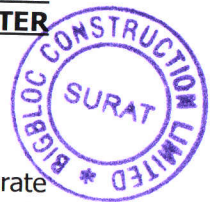
ITEM NO. 9: TO PLACE BEFORE THE BOARD QUARTERLY STATEMENT OF GRIEVANCES REDRESSAL MECHANISM AND CORPORATE GOVERNANCE REPORT FOR THE QUARTER ENDED ON 30TH JUNE, 2022 IN COMPLIANCE OF SEBI (LODR) REGULATION, 2015;

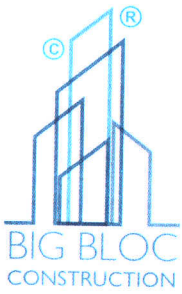
DRAFT RESOLUTION

"RESOLVED THAT the Quarterly statement of grievances redressal mechanism and the corporate governance report for the quarter ended on 30th June, 2022 submitted with stock exchanges in compliance of SEBI (LODR) regulation, 2015, as placed before the meeting, be and are hereby noted and taken on record by the Board.

ITEM NO. 10: TO TAKE ON RECORD THE SHAREHOLDING PATTERN FOR THE QUARTER ENDED 30TH JUNE, 2022

It is proposed to take on record the Shareholding pattern as per Regulation 31(1)(b) of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015. The





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Shareholding pattern is enclosed herewith for your kind consideration. The Directors are requested to take note of the same.

ITEM NO. 11: TO TAKE ON RECORD CERTIFICATE IN THE MATTER OF REGULATION 74(5) OF SECURITIES AND EXCHANGE BOARD OF INDIA (DEPOSITORIES AND PARTICIPANTS) REGULATIONS, 2018 FOR THE QUARTER ENDED 30TH JUNE, 2022

Pursuant to Regulation 74(5) of SEBI (Depositories and Participants) Regulations, 2018, it is proposed to take on record the certificate received from Adroit Corporate Services Private Limited, Registrar and Share Transfer Agent of the Company for the Quarter ended 30th June, 2022.

ITEM NO. 12: TO REVIEW THE REGISTER OF CONTRACT

Register of contracts maintained pursuant to section 189 of the Companies Act, 2013 shall be produce before the board at the venue of the meeting.

ITEM NO. 13: TO BORROW FUNDS FROM DIRECTORS, PROMOTER AND PROMOTER GROUP AND OTHER BODIES CORPORATE, FINANCIAL INSTITUTIONS/BANKS

The Chairman informed the Board that the company may borrow money for the business operation of the Company within the limits prescribed under section 180 of Companies Act, 2013 from Directors, Promoters & Promoter Group and Other Bodies Corporate, financial institutions/banks. The approval of the Board is accorded in accordance with section 179(3) of Companies Act, 2013 and after discussion, the following resolutions was unanimously passed by the Board:

"RESOLVED THAT pursuant to Section 179 (3) (d) and other applicable provisions, if any, of the Companies Act, 2013 or subject to such modification and re-enactment thereof, consent of the Board of directors of the Company be and is accorded to borrow funds from directors, Promoter and Promoter group and other bodies corporate, financial institutions/banks as when required within the limits and restrictions prescribed under the Companies Act, 2013 and rules made there under and/or within borrowing limits whenever approved by the members of the company.

RESOLVED FURTHER THAT Mr. Naresh Saboo, Managing Directors or Mr. Mohit Narayan Saboo, Director & CFO, Mr. Narayan Saboo, Directors of the Company either jointly or severally be and are hereby authorized to do all such other things, acts and deeds etc. as may be required to comply with all formalities in this regard."

ITEM NO. 14: TO INVEST SURPLUS FUNDS OF THE COMPANY BY WAY OF SUBSCRIPTION, PURCHASE OR OTHERWISE IN THE SECURITIES OF ANY OTHER BODY CORPORATE

The Chairman informed the Board that the company may invests its surplus funds time to time for different purposes within the limit envisaged under section 186 read with rule 11 of companies (Meetings of Board and its Powers) Rules, 2014 of the Companies Act, 2013. The approval of the Board is accorded in accordance with section 179(3) (e) of Companies Act, 2013 and after discussion, the following resolutions was unanimously passed by the Board:

"RESOLVED THAT pursuant to the provisions of section 179 (3) (e) and subject to limit envisaged under Section 186 read with rule 11 of companies (Meetings of Board and its Powers) Rules, 2014 of the Companies Act, 2013 the consent of the Board be and is accorded to invest surplus funds of the company by way of subscription, purchase or otherwise in the securities of any other body corporate.

RESOLVED FURTHER THAT Mr. Naresh Saboo, Managing Directors or Mr. Mohit Narayan Saboo, Director & CFO or Mr. Narayan Saboo, Directors of the Company either jointly or severally be and are hereby authorized to do all such other things, acts and deeds etc. as may be required to comply with

all formalities in this regard."

ITEM NO. 15: TO GRANT LOANS OR GIVE GUARANTEE OR PROVIDE SECURITY IN RESPECT OF LOANS

The Chairman informed the Board that pursuant to the provisions of section 179 (3)(f) and other applicable provisions if any of the Companies Act 2013, (including any statutory modification or re-enactment thereof for the time being enforce) and subject to such approvals, consents, sanctions and permissions of the appropriate authorities, departments or bodies as may be necessary, the Company may grant loan to any person or other body corporate or employee and to give any guarantee or provide security in connection with a loan to any other body corporate or person within limits prescribed under Section 186 of the companies Act, 2013. The approval of the Board is accorded in accordance with section 179(3) of Companies Act, 2013 and after discussion, the following resolutions was unanimously passed by the Board:

"RESOLVED THAT pursuant to the provisions of section 179 (3) (f) and other applicable provisions if any of the Companies act 2013, (including any statutory modification or re-enactment thereof for the time being enforce) and subject to limit envisaged under Section 186 read with rule 11 of companies (Meetings of Board and its Powers) Rules, 2014 of the Companies Act, 2013 the Company be and is hereby authorized to grant loan to any person or other body corporate or employee and to give any guarantee or provide security in connection with a loan to any other body corporate or person on such terms and conditions as may be decided from time to time.

RESOLVED FURTHER THAT Mr. Naresh Saboo, Managing Directors or Mr. Mohit Narayan Saboo, Director & CFO or Mr. Narayan Saboo, Director of the Company either jointly or severally be and are hereby authorized do take such steps as may be necessary for obtaining approvals, statutory, contractual or otherwise, in relation to the above and to settle all matters arising out of and incidental thereto and sign and execute all deeds, applications, documents and writings that may be required, on behalf of the Company and generally to do all acts, deeds, things etc. as may be required to comply with all formalities in this regard for the purpose of giving effect to the aforesaid Resolution."

ITEM NO. 16: TO CONSIDER AND REVIEW THE COMPLIANCE REPORT PERTAINING TO VARIOUS APPLICABLE LAWS

It is proposed to consider and review the compliance of various applicable laws by the Board of Directors of the Company. The Status of compliance of various applicable laws is enclosed herewith for your kind consideration.

Directors are requested to review, consider and take on record the Status of compliance of various applicable laws for the quarter ended 30.06.2022 submitted to Stock Exchanges.

ITEM NO. 17: ANY OTHER BUSINESS WITH THE PERMISSION OF THE CHAIR/ BOARD

It is proposed to discuss any other business with the permission of the Chairman.

ITEM NO. 18: VOTE OF THANKS BY CHAIRMAN

Meeting will concluded with the Vote of thanks by Chairman.

